

Budget and Finance Committee Meeting

Approved Minutes

June 14, 2017

Mary Hansen called the meeting to order at 5:01 p.m.

Attending: Committee Members – Committee Chair Mary Hansen, Cam Acosta, Gary Cadwallader, Jackie Hunter, Ellen McClellan, Keith Nette and Bryan Skelly; PMCPOA Staff – Todd Draa; Board Liaison – Steve Bates; Guests – Michael Voelker, Donna Skelly, Brenda Martin and Geri Fethke.

Motion to approve the agenda by Brian Skelly, second by Ellen McClellan, passed unanimously.

Minutes for the May 17th meeting were approved via email unanimously.

Todd Draa presented the May financials to committee members, highlighting specific areas where income and expenditures deviated from budgeted amounts.

A question was raised as to actual number of horses boarded at the Equestrian Center. Todd Draa will respond this week via email.

The committee requested that the financial statements reflect wedding income and expenses more clearly in order to find out if PMCPOA is making any profits on weddings.

The issue on payroll taxes versus payroll salaries and benefits discrepancies are to be cleared and explained by next month's meeting and reflected in the June financials.

Liaison, Steve Bates was asked to determine why management cannot or will not provide this committee with a computer and network block diagram reflecting backup and restore procedures requested at last month's B&F meeting and the Quarterly Committee Chair/Board Meeting.

Motion to approve financials as presented, by Keith Nette, second by Jackie Hunter, passed unanimously.

Steve Bates announced that the audit package will go to the auditor on July 27th.

Mary Hansen asked Bryan Skelly to contact committee members with his questions regarding breach of computer system breakdown. Mary Hansen will scan and email copies of a response she received from PMCPOA management regarding data loss to committee members.

Members of the committee showed concern regarding past employee medical insurance expenses occurring in this fiscal year. Steve Bates explained that it has something to do with hospitals billing long after services have been rendered. The committee needs a clearer explanation of payroll benefits expenses.

Motion by Gary Cadwallader, second by Ellen McClellan to adjourn the meeting. Passed unanimously.

Meeting adjourned at 6:20 p.m.

Respectfully submitted by Cameron Acosta, Secretary